



Mount Erin College

Acceptable Use Policy for Mobile Devices

Rationale:

There is a range of mobile technology available today including mobile phones, mp3 players/iPods, digital cameras and other similar devices. Mount Erin College recognises that all of these have the potential to be incorporated appropriately into lessons, opening exciting new approaches to learning. The increased ownership and use of such devices requires that school administrators, teachers, students and parents take steps to ensure that they are used responsibly and appropriately.

Responsibilities:

Mobile technology devices may be brought to school with the understanding that the following conditions apply:

1. It is the responsibility of students who bring a mobile device to school to adhere to the guidelines outlined in this document.
2. The decision to provide a mobile device to their children should be made by parents or guardians and parents should be aware if their child takes a mobile device onto school premises.
3. The student must take full responsibility for their mobile device(s). Devices should be clearly labelled with the name of the owner. The school or staff will not be responsible for their loss, theft or damage. Students who bring mobile devices to school do so at their own risk.
4. Students are allowed to have mobile devices with them at school, including in class, however students are only allowed to **use** such devices in class with the permission of their teacher.
5. Students will use their mobile device(s) in a way which reflects the core values of the College, including the values of responsibility and social awareness.
6. Student use of mobile device(s) must adhere to the law. Any misuse of such devices may be subject to legal ramifications.



Student Agreement:

When students use their mobile device, they agree to:

- use it for learning purposes as directed by their teacher
- act responsibly and not use the device to find, create or send information that might be harmful, inappropriate or hurtful to themselves or anyone else
- not take their mobile device(s) to exams or assessment tasks

To this end, when using their mobile device as a phone or internet device, students will:

- keep their phone on silent during assemblies and class times and only make or answer calls and messages outside of these times – except for specified learning purposes
- access the internet only when it is appropriate to do so, with permission from their teacher on every occasion
- protect the privacy of others and never post private information about another person on websites or by using SMS messages

When using their mobile device as a camera, students will:

- only take photos and record sound or video when being supervised during a class or lesson
- seek permission from individuals involved **before** taking photos, recording sound or videoing them (including teachers)
- seek written permission from individuals involved **before** publishing or sending photos, recorded sound or video to anyone else or to any online space
- respect others when they talk to and work with them online and never write or participate in online bullying
- seek teacher permission before uploading any content to websites (e.g. blogs)

When using their mobile device as an mp3 or other player, students will:

- do so discreetly, use earphones (to be provided by the student) and keep the volume at a level that does not disturb or distract others
- remove their earphones when asked or instructed to do so and during teacher instructions or class discussions

This Acceptable Use Policy for Mobile Devices also applies to students during school excursions, camps and extra-curricular activities.



Students acknowledge and agree to follow these rules. They understand that their access to mobile technology at school will be renegotiated if they do not act responsibly and courteously. Student use of any mobile devices must adhere to the Cooperative Classrooms Policy. Any breach of these conditions will result in mobile device privileges being suspended or revoked. This could include the mobile device being confiscated.

If a mobile device is confiscated, the following processes will apply:

1. First incident: The incident will be recorded and the item will be stored in the General Office. The student can collect the device at the end of the day.
2. Second incident: The incident will be recorded and the item will be stored in the General Office. The student can collect the device at the end of the day. A letter will be sent to the parent/guardian advising that subsequent incidents will result in the parent/guardian having to collect the item personally.
3. Third and subsequent incidents: The incident will be recorded and the item will be stored in the General Office. The parent/guardian will be telephoned and asked to come to the office to collect the item personally. The student will not be permitted to collect the device.